



May We Be of ASSISTANCE

What You Need to Know About Financial Assistance

I'm interested in applying for Financial Assistance. What are the Steps?

- All families interested in financial assistance **must** enroll in the FACTS tuition management system as a first step. Visit the St. Anthony website, www.stanthony.org and click on the **e-cashier** symbol.
- After enrolling in FACTS, visit: <https://www.factstuitionaid.com/FACTS/gaapp> and complete the steps as indicated. If you need assistance or do not have access to a computer, feel free to stop by the Parish Office to use a computer there or call Angelina Rose, parish business office, 574-282-2308 with any questions.

When do I need to apply for Financial Assistance?

If you have three or more children enrolled in Catholic elementary or high school, you need to apply for both FACTS and Financial assistance by May 1 so that you are eligible to receive the Diocese's Large Family Fund Aid. All families must be signed up for FACTS and Financial Assistance no later than June 1. Contact Angelina Rose, parish business office, 574-282-2308 with any questions.

What information will I need for the Financial Assistance application?

Before you begin the application process, please know that you must submit copies of your 2009 Federal Income Tax Return and copies of all 2009 W-2 Wage and tax statements to FACTS. Please have that information ready and available. In order for FACTS to provide a fair determination of your potential financial assistance, you will be asked to provide information related to: your profession and/or spouse's, annual income, number of persons living in home, other expenses such as monthly mortgage and car payments, consumer debt, insurance payments, medical expenses and other monthly financial obligations. You must also list any non-taxable income such as child support, social security benefits, tuition support or assistance from family or friends or governmental assistance you receive such as food stamps or TANF. Please be sure to fill out the paperwork completely. Please note: **ALL INFORMATION IS KEPT COMPLETELY CONFIDENTIAL.**

Is there special assistance available for large families?

If you have **3 or more children** enrolled in any Catholic elementary or high school within the Diocese and you complete the application for Financial Assistance you are potentially eligible for financial assistance from the Diocesan Large Family Fund. FACTS will conduct a financial need analysis for St. Anthony FACTS participants and share with the Diocese who may be eligible for the **Large Family Fund Grant**. This is a fixed, per-child award from the Diocese. If awarded, this amount is taken off the tuition at the school prior to assessing your monthly payment. **TO BE CONSIDERED FOR THE DIOCESE'S LARGE FAMILY FUND (3 OR MORE CHILDREN IN CATHOLIC SCHOOL), YOU MUST REGISTER FOR FACTS AND COMPLETE YOUR FINANCIAL ASSISTANCE APPLICATION BY MAY 1.**

How is Financial Assistance determined?

Father Mark assembled a Financial Assistance Committee to evaluate needs in accordance with the St. Anthony Financial Assistance policy. The Committee reviews the financial assistance assessment provided by FACTS and makes recommendations to Father Mark.

When will I be notified of any financial assistance?

The financial assistance evaluation process should be completed by June 15, and families will be notified by that time.

What else is expected of me if I receive financial assistance?

Like all School families, those receiving financial assistance are expected to participate actively in the School and Parish (as applicable) community and offer their time and talents readily.

What if circumstances change and I need financial assistance during the year?

School families should always contact Angelina Rose, parish business office, directly if there are changes in financial circumstances. At that time, she, along with Father Mark, will work directly with you to make special arrangements.

What If I Have Questions or Need Assistance with the FACTS Application Or Other Questions About Financial Assistance?

If you have questions about the FACTS application, how to apply, what you need, questions about financial assistance in general or questions about tuition, please contact Angelina Rose, parish business office, at 574-282-2308. Angelina will be able to answer your questions or assist you in finding the answers you need. If you would like assistance in filling out the FACTS or Financial Assistance forms, please let Angelina Rose know and a member of the Financial Assistance Committee can arrange a time to help you apply on-line in the Parish Office.

What Else Do I Need To Know?

Kim DeBoe is a wonderful school administrative assistant – she is not the Financial Assistance Lady! Tracy Faulkner is a wonderful parish administrative assistant – she is not the Financial Assistance Lady! **Angelina Rose IS the Financial Assistance (and FACTS) Lady, please call or e-mail Angelina only at 574-282-2308 (arose@stanthonysb.org) with questions.**