

Tuition Assistance Information

I'm interested in applying for Tuition Assistance. What are the steps?

- All families requesting tuition assistance **must** enroll in the FACTS tuition management system as a first step. Visit the St. Anthony School website, www.stanthony.org and click on the **e-cashier** link. (If you are already enrolled in FACTS for 2010-11, go to the next bullet point.)
- After enrolling in FACTS, visit: <https://www.factstuitionaid.com/FACTS/gaapp> and complete the steps as indicated. **If you need help or do not have access to a computer, feel free to stop by the Parish Office to use a computer there or call Angelina Rose, parish business office, 574-282-2308 with any questions.**
- If you are currently receiving tuition assistance, you **must** re-apply for the 2011-12 school year.

When do I need to apply for Tuition Assistance?

All families requesting tuition assistance must be signed up for FACTS and Tuition Assistance no later than **May 1**. Contact Angelina Rose with any questions. If circumstances change during the year and you are in need of financial assistance, contact Angelina immediately.

What information will I need for the Tuition Assistance application?

FACTS will ask you to submit

- copies of your 2010 Federal Income Tax Return
- copies of all 2010 W-2 Wage and tax statements to FACTS. Please have that information ready and available. In order for FACTS to provide a fair determination of your potential financial assistance
- Information about: your profession and/or spouse's, annual income, number of persons living in home, other expenses such as monthly mortgage and car payments, consumer debt, insurance payments, medical expenses and other monthly financial obligations.
- Information about: any non-taxable income such as child support, social security benefits, tuition support or assistance from family or friends or governmental assistance you receive such as food stamps or TANF. Please be sure to fill out the paperwork completely.

Please note: **ALL INFORMATION IS KEPT COMPLETELY CONFIDENTIAL.**

How is Tuition Assistance determined?

The Tuition Assistance Committee evaluates needs in accordance with the St. Anthony Tuition Assistance policy and in consultation with the Parish Finance Council. The Committee reviews the tuition assistance assessment provided by FACTS and makes recommendations to Father Mark. Extraordinary circumstances are evaluated by Fr. Mark on a case by case basis.

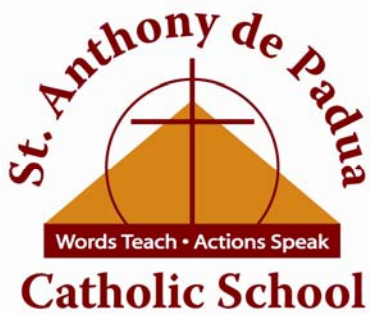
When will I be notified of any tuition assistance?

The tuition assistance evaluation process should be completed by June 15, and families should be notified by that time.

What else is expected of me if I receive tuition assistance?

Those in need of tuition assistance are expected to be active in the School and Parish (as applicable) community. **Engagement in the School and Parish community is one of the criteria considered by the Tuition Assistance Committee in determining the recommended level of assistance.**

(SEE REVERSE SIDE FOR FACTS TUITION PAYMENT PLAN INFORMATION)



FACTS Tuition Payment Plan Information

What are the options for paying tuition at St. Anthony?

There are two options for paying tuition:

- One-time payment which must be received by June 15, 2011
- FACTS payment management program (monthly automatic withdrawals beginning July 15, 2011)

What Is FACTS and Do I Need To Fill Out The Paperwork?

FACTS is the tuition payment management program that St. Anthony and most other local Catholic Schools use to assist parents in making their monthly tuition payments. **If you are a NEW School Family and are not making a one-time payment you will need to complete the FACTS registration information.**

We're a returning family already set up for FACTS this year. Do I need to re-register for FACTS for next year?

No. Returning families will be automatically re-registered in FACTS by Angelina Rose, Parish Business Administration. Confirmation as to monthly withdrawals will be sent by late June after any applicable rebates (e.g., SCRIP) or financial assistance awards are applied.

When do I need to make my tuition payment choice?

For new families, If you choose to pay by FACTS, we recommend that you apply online no later than May 1. If you do not complete the FACTS registration, we expect you will be paying your tuition bill in full, no later than June 15, 2011. **Please note: those requesting tuition assistance must register for FACTS and complete the Financial Assistance application no later than May 1 (see reverse side).**

How Do I Submit Paperwork for FACTS?

The simplest way is to do the paperwork on-line. It is more time-efficient for all parties involved. You may go to the St. Anthony School website at www.stanthonysb.org and click on the **e-cashier** symbol to enroll. This will take you to the FACTS enrollment website for St. Anthony School. There is a step-by-step process of filling in blanks and answering questions. *If you do not have online access, you may fill out paper forms and submit them to Angelina in the Parish business office.*

What Else Do I Need To Know?

Angelina Rose is happy to assist with your FACTS questions or needs. She can be reached at 574-282-2308 or arose@stanthonysb.org.