

Meeting Minutes

April 11, 2011

6:30 p.m. – Parent Meeting Room

Attending:

Chad Barwick, Principal; Jayn Barson (President), Tom Guinan (Vice President) Pam White (Secretary), Sherri Schmitt.

Absent:

Fr. Mark Gurtner, Pastor (Bishop Meeting), John Griffith (Travel), Lou Miller (Travel), Peg Taylor (Travel), Cindy Wheeler (Baseball Game)

Others Present:

Jeff Roth (Athletic Director), Maria Harding (MCC)

Call to Order:

After an opening prayer, meeting was called to order at 6:35 p.m.

Announcements:

- Catholic Identity - Handbook for prayer for younger families is in the planning stages. Students have been enjoying Magnifikid. Catholic Identity Survey by Notre Dame ACE Program possible through grant.
- Financial report was given highlighting FACTS changes, tuition assistance, and current financial statement. SCRIP marketing, rebate statements, and online usage were also discussed.
- Men's retreat to be held June 5 at Sacred Heart Retreat Center. Topics: St. Joseph the Worker and Ethics in the Workplace. (Note: Date changed to Sept. 10 post-meeting)

Principal's Administrative Report:

Attached. The following items were highlighted:

- Registration numbers are up compared to same time last year, with only 25% of current families represented.
- Lunch program survey results were positive. Trial lunch in May.
- Panels for classroom expansion available from Diocese. Need truck to collect.
- Possible Summer Open House.
- Ideal School Board candidates will reflect the diversity of our community.
- Announcement of Fr. Mark's School Board appointee, Tom Guinan!
- School Handbook revision a priority, with updates to occur in components.

Diocesan School Board Report:

Summary of recent Ft. Wayne school tour presented.

Athletic Report:

- St. Vincent to adopt Play Like a Champion program.
- Concussion testing baseline readings to begin.
- Quote for gym sound system discussed.
- Notre Dame Physics Dept. to perform sound system evaluation as final exam.
- Storage bids needed.
- Trivia Night date set for May 7. Discussion regarding advertising and alumni invitations.
- AED to be obtained for Athletics. CPR training for coaches needed.
- Awards banquet date discussed. Will charge for banquet dinner next year.
- Discussed possible golf outing.
- Letter to parents of Varsity Baseball players regarding team formation was presented.

Decisions/Needs:

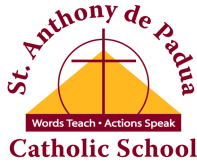
- Board and principal evaluations to document accomplishments and outline needed improvements.
- Summer Care information going out this week. Policies being reviewed.

Brainstorming/ New Business:

- Possible faculty social mixer with Fr. Mark discussed.

Adjournment:

There being no further business, after closing prayer, meeting was adjourned at 7:45 p.m.



Administrative Report, April 11, 2011

- Faculty/staff
 - Soon to be planning for maternity leave for Mrs. Johnson
 - Need to find ballpark enrollment that would necessitate hiring music/art teacher
- Catholic Identity
 - Catholic ID survey likely from Notre Dame through grant
 - MagnifiKid appreciated and used in grades 2-4.
- 284 registered for next year already. Many current families haven't registered.
- Current 334.
- More than 15 tours since last school board meeting.
- Hot Lunch Survey Results

Summary

Full-Time # Interested	100	79%
Part-Time # Interested	71	56%
No Interest	29	23%
# Responding	126	
Target #	315	
% Responding	40%	

- Open house to close year?
- School board election response slow. Fr. Mark has selected his board member for the coming year.