

**St. Anthony de Padua School Board  
Meeting Minutes  
May 5, 2010  
6:30 PM—Parent Meeting Room**

**Attending:**

Fr. Mark Gurtner, Pastor; Chad Barwick, Principal; Jayn Barson (President), Mark Lenyo (Vice President), Tom Guinan (Secretary), John Griffith, Lou Miller, Megan McNamara, Cindy Wheeler

Absent: Megan McNamara; John Mazurkiewicz (resigned)

Others Present: Sherri Schmitt (HASA and new School Board member); Maria Harding (MCC); Pam White (new School Board member)

After an opening prayer, the meeting was called to order at 6:35 PM. Minutes from the April 12, 2010 meeting were approved

**Pastor's Report:** Father Mark highlighted the enthusiasm surrounding the announcement that the 2 Franciscan sisters will be joining the School full time for the 2010/11 year. He also gave a brief overview of the positive financial indicators for both the School and the Parish.

**Principal's Administrative Report:** Distributed in advance and attached. The following points were highlighted by Principal Barwick:

- Enrollment for 2010/11 is on target for 320-325 (incl. PK3); Chad is hoping interest in PK3 picks up w/ the announcement of Mrs. Johnson as teacher
- A main focus for the Summer will be ensuring there is adequate "coverage" at the School and/or Parish Offices to be responsive to potential School families w/ respect to tours, financial assistance and other predictable areas of interest. This item will be addressed over the coming weeks so that a plan will be in place by the end of June if not sooner.

**School Board Committee updates**

*Catholic Identity*—No updates

*Finance and Budget*

- Tom Guinan highlighted the upcoming work of the Financial Assistance Committee in terms of reviewing applications for assistance and implementing the tenets of the financial assistance policy by the School Board that was adopted earlier this year.
- Tom also noted that the School and Parish budget was submitted to the Diocese on time and has already been uploaded into the Parish financial system.

*Policies and bylaws*—Lou Miller asked if the Board needed to re-look at policies specifically related to Board composition and involvement in other School / Parish committees. Lou will send the policies in question to Fr. Mark who will make recommendations for adjustments as needed.

*New Members*—Cindy Wheeler reported there were potentially 3 interested candidates for the School Board opening. Father Mark recommended placing ballots in the pews at Church and having ballot boxes in the back of the Church on two consecutive weekends (5/8-9; 5/15-16)

*Facilities*—Mark Lenyo reported on the results of the comprehensive exterior walkthrough of the Parish grounds highlighting the need for gutter replacement and landscaping. A separate discussion was held related to potential use of HASA funds that had been set aside for air conditioners but may be redirected for other purposes. Also, there is a planed port-a-pit chicken sale to raise money for new carpeting in the School.

*Athletics Association*—Discussion was held related to the appointment of Jeff Roth as the Athletic Director and the positive direction this is expected to move the overall Athletics program in terms of involvement of both students and parents. The near term focus will be on football coaching. There was acknowledgement of the importance and continuity of a well-functioning Athletic Board more as a booster organization that helps support the Athletic programs at the School.

#### **Reports from other organizations**

*Home and School Association (HASA)*: The HASA update was distributed in advance. Sherri Schmitt noted HASA expects to make concerted efforts to reduce the cash surplus on hand and put funds to the best use for the School based on Chad and Father Mark's priorities.

*Marketing and Communications Committee*: Maria Harding spoke to the MCC update which was provided in advance. She highlighted recent press coverage for the School and Parish and what might be up and coming in the local media. Maria noted the MCC will be working over the summer to re-committing the MCC and its members and working w/ Chad and Fr. Mark on marketing the School and Parish in a more strategic manner.

There being no further business, after closing prayer, the meeting adjourned at 8:00 PM.