

**St. Anthony de Padua School Board
Meeting Minutes
April 12, 2010
6:30 PM—Parent Meeting Room**

Attending:

Chad Barwick, Principal; Jayn Barson (President), Mark Lenyo (Vice President), Tom Guinan (Secretary), John Griffith, Lou Miller, Megan McNamara, Cindy Wheeler

Absent: Fr. Mark Gurtner, Pastor (travel); John Mazurkiewicz

Others Present: Sherri Schmitt (HASA); Maria Harding (MCC)

After an opening prayer, the meeting was called to order at 6:35 PM. Minutes from the March 3, 2010 meeting were approved

Pastor's Report: No report

Principal's Administrative Report: Distributed in advance and attached. The following points were highlighted by Principal Barwick:

- Chad provided an updated on recruiting and staffing reconfiguration as a result recently announced openings; he also discussed factors to consider (budgetary, enrollment) in potentially hiring 2nd aide for K program. Specific emphasis was placed on 2 religious sisters who may be joining the staff.
- He asked the Board to consider a formal, impartial exit interview process for families that leave the School; if done well, this would benefit both the School community and the departing family.
- Chad thanks School Board member John Griffith for assistance in organizing new sporting activities referenced in his report (golf and table tennis).
- Mrs. Foust's placement in the ENL program will be a great witness and invitation to the Hispanic community; how to best promote this program will be a discussion point for the summer time.

School Board Committee updates

Catholic Identity—No updates

Finance and Budget—Tom Guinan noted the School and Parish budgets were due to the Diocese by April 30; brief discussion was held on managing certain fees paid by the School and how to consolidate account posting for the School budget. Tom and Chad will address these items as they finalize the budget.

Policies and bylaws—no report

New Members—discussion was held on the School Board appointment process in terms of election and/or appointment by Father Mark. Cindy Wheeler will coordinate the scheduling of announcements, compiling of candidate bios, ballot boxes and vote counting—all scheduled for early May.

Facilities—Mark Lenyo updated the Board on the Diocesan grant submissions; unfortunately, none were approved for St. Anthony. A parishioner has offered to at least repair the School steps currently blocked off. Other items:

- The Buildings and Grounds committee will perform a comprehensive assessment of all Parish and School facilities in the coming months to prioritize work needed.
- CMR passed all fire code inspections and is ready for configuration as Pre K-3 room.

Athletics Association—No report

Reports from other organizations

Home and School Association (HASA): Sherri Schmitt highlighted the following:

- *Run, Panther, Run* is in the final planning stages; registration is high (over 400 sign ups)
- Fundraising activities for next year and recruitment of officers are to be addressed by HASA in the coming weeks.

Marketing and Communications Committee: Maria Harding discussed engagement with *Today's Catholic* to help promote newsworthy items at St. Anthony; Maria also noted a grant opportunity from the Diocese for smart-boards designed for Pre K and K aged students.

Other items

- Chad Barwick proposed the end of May meeting of the School Board be focused on (i) a review of key initiatives from the past year, (ii) coordination of summer activities for the Board, and (iii) coordination of School tours, open houses and visits by potential new families.

There being no further business, after closing prayer, the meeting adjourned at 8:00 PM.